



Home Health Agency Emergency Preparedness (EP)

E-0001 - Has the agency established an EP program based on an all-hazards approach which comprehensively addresses the meeting of health, safety and security needs of staff and patient population in an emergency or disaster situation? (ask for written policy)

E-0004 - Has the agency developed and maintained an EP plan reviewed and updated annually? (ask to view copy of the plan)

E-0006 - Does the agency have a documented, facility and community-based risk assessment utilizing an all hazards approach and include strategies for emergency events identified by the risk assessment? (address staffing shortage or surge capacity, the support of other facilities in the event of evacuation)

E-0007 - Does the written EP plan address the patient population including the types of services the agency has the ability to provide in an emergency, continuity of operations, delegation of authority/succession plan? (also address patients with limited mobility)

E-0009 - Does the written EP plan address the process for cooperation/collaboration with local, tribal, regional, State and Federal EP officials?

E-0013, Does the agency have EP policies and procedures based on the risk assessment and identified hazards? Reviewed/updated annually?

E-0017 - Has the agency developed and implemented policies and procedures (reviewed/updated annually) ensuring all patients have an individualized plan in the event of emergency as part of the patient's comprehensive assessment? (should document discussion with patient/caregiver, have a copy of the plan in the clinical record in provide a copy to the patient and/or their caregiver)

E-0019 - Has the agency developed and implemented policies and procedures (reviewed/updated annually) to inform State and local officials about homebound patients in need of evacuation in the event of an emergency?

E-0021 - Has the agency developed and implemented policies and procedures (reviewed/updated annually) to contact on-duty staff and patients to determine services needed? (the agency must address procedure to inform State and local officials of any on-duty staff or patients they are unable to contact and include what surrounding hospitals or nursing homes the agency has an arrangement with to ensure
Iowa Center for Home Care

the continuity of care)

E-0023 - Has the agency developed and implemented policies and procedures (reviewed/updated annually) to address a system of medical documentation that preserves patient info, protects confidentiality and secures and maintains availability of patient records?

E-0024- Has the agency developed and implemented policies and procedures {reviewed/updated annually} to address the use of volunteers or other emergency staffing strategies including the use of State and Federally designated healthcare professionals to address surge needs during an emergency?

E-0029 - Does the agency have an EP communication plan? {must be updated annually}

E-0031- Does the agency's communication plan include contact info for Federal, State, tribal, regional and local EP staff?

E-0032 - Does the agency's communication plan include primary and alternate means for communicating with agency staff and Federal, State, tribal, regional and local EP staff?

E-0033 - Does the agency's communication plan include a method for sharing patient info and medical documentation, as necessary with other health providers to maintain the continuity of care?

E-0034 - Does the agency's communication plan include a means for providing info about the agency's census, needs and ability to provide assistance to the authority having jurisdiction?

E-0036 - Has the agency developed and maintained a written EP training and testing program?

E-0037 - Has the agency provided initial training to all existing and new staff including persons providing services under arrangement consistent with their expected role? Has the agency provided updated training annually? {the agency must maintain documentation of the training}

E-0039 - Testing- Has the agency participated in a full-scale community based or individual facility-based exercise and conducted an additional either full scale or table top exercise at least annually? Does the agency have documentation of an analysis of the response? (must have completed two exercises by 11/15/17, or, if actual man made or natural disaster, the agency is exempt for one year from the date of the onset of the actual occurrence)

**E-0042 - Integrated Healthcare Systems- each separately certified facility within the system must actively participate in the development of the program, the program must be developed and maintained for each unique facility and each facility must be able to demonstrate the ability to use the program and compliance with the program.

The following tribes are in Iowa and their emergency contact numbers are listed below.

1. Meskwaki Nation (Yolanda) 641-484-4678-They are only in Tama county, Iowa and they are the only federally recognized tribe in Iowa.
2. Winnebago Tribe of Nebraska (Matthew May) 402-833-8367-They are based out of Nebraska, but they own land in Woodbury county in Iowa.