**Testing Availability Documentation Log**

Facilities should document all attempts to perform/obtain appropriate testing to comply with requirements under QSO 20-38-NF. If a facility cannot locate adequate testing capacity or timely turnaround time for testing results (within 48 hours), Facility should complete the notification log below indicating their notification to state and local public health of their inability to locate adequate or timely testing resources. Facility should seek testing capacity/supplies from multiple vendors for each required testing period prior to reaching out to state and local government officials.

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| **Date of Contact** | **Name of Facility Personnel Making Contact** | **Lab or Vendor Name and Contact Person Name** | **Vendor Response (include capacity and turnaround time).** | **If no availability/capacity, when do they expect capacity/availability?** |
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**Documentation of Notification to State and Public Health Officials**

**of Inability to Access Adequate/Timely Testing**

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| **Date of Contact** | **Name of Facility Personnel Making Contact** | **Reason for Inadequate Access (Document lack of tests, lack of timely turnaround time etc.)** | **Government Official Contacted: Include Name, Title, and Agency** | **Government Official Response/Guidance** |
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