(program letterhead)

(Date)

(Name of Tenant)

 Re: COVID-19

Dear \_\_\_\_\_\_\_\_\_

 You are currently a tenant at (name of program). As a certified assisted living program, (name of program) is required to comply with regulations promulgated by the Iowa Department of Inspections and Appeals as well as directives and orders by the Governor of the State of Iowa

As you are aware, Governor Reynolds has issued a Public Health Emergency Declaration relating to the COVID-19 pandemic. Several elements of the Declaration relate to restrictions and limits in health care facilities including assisted living programs.

The COVID-19 virus is highly contagious and is especially dangerous to older adults or people who have severe underlying medical conditions. Per Recommendations by the Centers for Disease Control, the best way to avoid being exposed and prevent illness is to avoid contact with people who may have been exposed to the virus. Governor Reynolds has made clear that she recommends that persons stay at home to minimize their risk.

In addition, the Department of Inspections and Appeals has issued aggressive new recommendations to prevent the spread COVID-19, including restricting all visitors in assisted living programs. Minimizing contact with other persons is one of the best methods to prevent you being exposed to or catching the virus or passing the virus to other individuals.

Despite all of these recommendations and directives you have been observed [leaving our program for unnecessary trips][having close contact with others].. [By leaving our program][By having close contact with others], your exposure to others places you at enhanced risk of getting the virus, as well as passing it on to your fellow tenants and staff members.

We have informed you that recommendations call for you to self-isolate in your apartment for fourteen days to assure that you do not exhibit symptoms, and more significantly do not pass the virus to others. You have disregarded those recommendations for self-isolation, placing others at potential risk. The risk posed by this dangerous virus is real. Several residents at Iowa long term care facilities have now tested positive for the COVID-19 virus.

This notice is to inform you that you must follow the guidelines and guidance provided by state and federal agencies to prevent your exposure to the virus and exposure to others in our assisted living program.

YOU MUST NO LONGER LEAVE OUR PROGRAM UNLESS YOU ARE SEEING A HEALTH CARE PROFESSIONAL. IN ADDITION. IF YOU LEAVE, YOU MUST SELF-ISOLATE IN YOUR APARTMENT FOR FOURTEEN DAYS.

If you continue to disregard these recommendations, we may be forced to take legal action regarding your continued stay at our program, including but not limited to involuntary transfer.

If you have any questions, do not hesitate to contact the undersigned.

 Sincerely,

cc: Legal Surrogate/Family Member

 (treating physician for tenant)